**Lunch Room Attendant, Part-Time or Full-Time, 2025–2026 School Year**

The specific schedule and hours will depend on school needs and the candidate’s availability.

**SCOPE OF RESPONSIBILITIES:**
Reporting to the Lower School Director, the Lunch Room Attendant will support the mission of Laurens Academy by creating a clean, safe, and welcoming environment in the cafeteria while maintaining order and building positive relationships with students and staff.

**GENERAL RESPONSIBILITIES/ESSENTIAL FUNCTIONS:**

* Monitor and supervise students during lunch periods to ensure a safe and respectful environment.
* Promote positive behavior and reinforce cafeteria rules and expectations.
* Support and guide students in appropriate table manners, responsibility for cleanup, and respectful interactions.
* Assist with set-up and clean-up of the lunch area, including wiping tables, sweeping floors, and disposing of trash.
* Collaborate with kitchen staff and teachers to ensure efficient lunchroom procedures.
* Demonstrate Christlike behavior and encourage students in spiritual and personal growth.
* Communicate any student concerns or incidents to the appropriate staff.
* Maintain a joyful, patient, and servant-hearted attitude.
* Perform other duties as assigned by the supervisor.

**QUALIFIED APPLICANTS:**

* Must be a born-again believer in Jesus Christ; be involved with an evangelical, protestant church of like faith and practice; and agree with the philosophies of Laurens Academy.
* Have a commitment to the mission, philosophy, goals, and objectives of Christian schooling as expressed by Laurens Academy.
* Prior experience working with children is preferred.
* Ability to work well with students of all elementary grade levels.
* Dependable, punctual, and able to work independently and as part of a team.
* Strong interpersonal and communication skills.

**PHYSICAL REQUIREMENTS:**

* Ability to stand and walk for extended periods.
* Ability to lift up to 25 pounds.
* Ability to bend, reach, and perform light cleaning duties.
* Must be able to supervise and assist in evacuating students in the event of an emergency.