

Kindergarten Teacher Assistant

Fulltime, 2026-2027 School Year

Scope of Responsibilities: The Kindergarten Assistant Teacher's role is to support the classroom teacher and director in planning and implementing the daily program while treating all students and families with dignity and respect.

GENERAL RESPONSIBILITIES/ESSENTIAL FUNCTIONS:

- The assistant teacher will arrive at 7:30 am and leave at 3:30.
- Assist in planning and implementing the daily program under the direction of the teacher and the lower school director.
- Assist in planning and preparing the learning environment, setting up skill centers, and preparing needed materials and supplies.
- Supervise the classroom as the main/sole caregiver of students when the teacher is not present.
- Follow Laurens Academy guidelines for playground supervision.
- Help with the general housekeeping tasks; maintain order and cleanliness.
- Assist in other duties as appropriate.
- Accept adjustments in assigned duty when asked to meet the needs of our students.
- Treat all children with dignity, gentleness, and respect.
- Provide safety and security for students - physically, emotionally, and spiritually.
- Attend staff meetings (including In-Service week), Professional Development, and recommended training programs and conferences.
- Other duties or responsibilities assigned by the supervisor.

QUALIFIED APPLICANTS:

- Must be a born-again believer in Jesus Christ; be involved with a Christian church of like faith and practice; and agree with the philosophies of Laurens Academy.
- Have a commitment to the mission, philosophy, goals, and objectives of Christian schooling as expressed by Laurens Academy.
- Experience working with young students is preferred but not required.
- Must pass a background check and present a negative tuberculosis test.

PHYSICAL REQUIREMENTS:

- Ability to evacuate students in the event of an emergency.
- Ability to sit, bend, stand, or sit on low chairs or floor as needed in care of and interactions with students.
- Must be able to lift up to 15 pounds.